

# **MINOR PERMIT**

## **APPLICATION**

This Permit is issued Under the Authority Established by Title 15, Chapter 15.50, and Sections 15.50.100 thru 15.50.700, of the Municipal Code as Amended. All Provisions of Title 15, Chapter 15.50, Sections 15.50.100 thru 15.50.700, inclusive, are incorporated into this Permit by this reference. Work done under this Permit is subject to the City of San Jose "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" and "STANDARD PLAN DETAILS" in effect when work is done.

Company: \_\_\_\_\_

**PERMIT NO:** \_\_\_\_\_

Address: \_\_\_\_\_

Your Job No. \_\_\_\_\_ D.R. No: \_\_\_\_\_

Date Applied: \_\_\_\_\_ USA Tkt. No: \_\_\_\_\_

Agent/Engr: \_\_\_\_\_

**Date Issued:** \_\_\_\_\_ **(Expires in 6 months)**

Phone No.: \_\_\_\_\_

Thomas Guide Coordinates: \_\_\_\_\_

Fax No.: \_\_\_\_\_

**Purpose Of Work:**

☐ Routine\*

☐ Repair

☐ Urgent

☐ Emergency

☐ Deficiency

\*Work which does not require excavation of a major street or the installation of new structures.

☐ Install Service(s)

☐ Service Repair

☐ Electrical Repair

☐ Pole Replacement/New

☐ Abandon Service(s)

☐ Main Repair

☐ Gas Repair

☐ Others \_\_\_\_\_

**Location Of Excavation:**

N-S-E-W Side of \_\_\_\_\_ Address if applicable \_\_\_\_\_

\_\_\_\_\_ Ft. N-S-E-W of \_\_\_\_\_

Or at the intersection of \_\_\_\_\_

Asphalt \_\_\_\_\_ Sq. ft. Concrete \_\_\_\_\_ Sq. ft. Parkstrip \_\_\_\_\_ Landscape \_\_\_\_\_ Other \_\_\_\_\_

**Starting Date:** \_\_\_\_\_

**Message No.:** \_\_\_\_\_

NO.	REVISION	DATE	APPROVAL
1			

NO.	REVISION	DATE	APPROVAL
2			

1. This permit is valid for work in the City of San José public Right-of-Way only.
2. All USA markings associated with the excavation for which this permit is issued SHALL be removed by the Permittee / Contractor, following excavation restoration.
3. Notify the City of San José 24 hours prior to start of work, restarting work after leaving site for more than 24 hours and final inspection.
4. Routine work and repair work within the Downtown area (bounded by Julian St., Eleventh St., Route I-280 & Stockton Ave. to RR Tracks) requires a ten (10) day notification to the Department of Transportation (408) 975-3719 or.
5. For emergency work, notify immediately.
6. ☐ Flashing arrowboard for each traffic lane reduction required. ☐ Flaggers for two directional traffic required.
7. **SPECIAL CONDITIONS:** \_\_\_\_\_

INSPECTION NOTIFICATION

975-7455

SJPD SECONDARY EMPLOYMENT UNIT

277-4980

ELECTRICAL EMERGENCIES

277-5515

UNDERGROUND SERVICE ALERT

(800) 227-2600

BUS STOPS

321-7053

LIGHT RAIL OPERATIONS

299-2751

INSPECTOR \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

REMOVE USA \_\_\_\_\_ PAINT DOTS \_\_\_\_\_

ACCEPTED \_\_\_\_\_ EXPIRED \_\_\_\_\_

SIGNATURE \_\_\_\_\_

APPROVED:

KATY ALLEN  
DIRECTOR OF PUBLIC WORKS

CBP

The City of San Jose requires 3 copies of all construction drawings.

**THE SAN JOSE MUNICIPAL CODE TITLE 15, SECTION 15.50.300A REQUIRES THE FOLLOWING INFORMATION ON ALL DRAWINGS SUBMITTED WITH MAJOR PERMIT APPLICATIONS:**

- North arrow.
- Size and/or location of existing above and underground facilities such as trees, sewers, pipes, conduits, and cables, poles, cabinets, boxes, curbs, gutters, sidewalks and edge of pavement, affected by work.
- Tying of new and existing facilities to well-established lines of record such as monument lines, property lines or to well-established physical references such as face of curb or lip of gutter.
- Clear identification, design, engineering and contents of any structure to be constructed in the public right-of-way.
- Accurate right-of-way alignment.
- Clear dimensioning.
- Definition of all abbreviations, a legend and a clear delineation of city limit lines.
- Incomplete permit applications will be returned.

**CITY OF SAN JOSE UTILITY PERMITS**

TYPE OF WORK		MAJOR STREETS	MINOR STREETS
Emergency or urgent work. Repair of a leak or broken pipe/conduit/cable.		Minor Permit	Minor Permit
Installing/removing/abandoning/replacing/relocating/raising of <b>one</b> (1) service, pole, anchor, manhole, cathodic protection.	If surface excavation area is 20 sq. ft. or less	Major Permit	Minor Permit
	If surface excavation area is larger than 20 sq. ft.	Major Permit	Major Permit
Installing/removing/abandoning/replacing/relocating/raising of <b>two</b> (2) or more up to <b>five</b> (5) within ¼ mile radius of services, poles, anchors, manholes, cathodic protections.		Major Permit	Major Permit
Installing/extending/replacing/relocating a main, or any aboveground/underground structure(s).		Major Permit	Major Permit
Deficiency or failed workmanship of buried utilities, or failure due to utility installation.		Major Permit	Minor Permit
Any work that is more than 30 working days.		Special Major Permit	Special Major Permit
Routine service work which does not require excavation (I.e. manhole entry, cable pulling/splicing, overhead work, etc.)		Minor Permit	Advance notification to the City
Fiber optics installation, major rebuild or any other work in City public right of way.		See or call office for details. (408) 975-7455	

**DEFINITIONS:**

1. **STRUCTURES** – Anything, except utility pole and associated appurtenances, which is constructed, erected or placed on a site, and is attached or affixed to something having permanent location on or under the ground.
2. **EMERGENCY** – Unexpected and suddenly occurring event making immediate action necessary to protect life, property or public welfare.
3. **URGENT** – Unexpected event which requires immediate remedial action but does not pose threat to life, property or the public welfare.
4. **MAJOR/MINOR STREETS** – A list of major streets is available upon request. Contact Utilities Section to obtain a copy.